



To develop the abilities needed for the Project Management role execution and for passing the Project Management Professional (PMP)<sup>®</sup> exam



## Course Description

This course will help the participant to get ready for taking the Project Management Professional (PMP)<sup>®</sup> exam, which is provided and administered by the Project Management Institute (PMI)<sup>®</sup>. This credential will acknowledge the candidate for his/her competence in project teams' management.

The course is based on *The Project Management Institute's (PMI)<sup>®</sup> A Guide to the Project Management Body of Knowledge, (PMBOK<sup>®</sup> Guide) 5th Edition, Project Management Institute, Inc., 2013*, and introduces the participant to project management, its lifecycle, its processes, interfaces and all the considerations that should be taken into account during a project's life, such as scoping, time management, cost management, quality management, human resources management, risk management, among others.



## Objectives

Upon successful completion of this training course, the participant will understand the following topics:

- The overall Project Management process and the ten knowledge areas.
- The processes included in each knowledge area, together with their inputs, tools and techniques, and outputs.
- Study techniques for getting ready for the exam, and techniques for overcoming stress and emotions.
- The exam format, structure and complexity, and familiarization with it through the application of exercises and exam simulations.



## Audience

This course is aimed at those who:

- Are interested in obtaining the Project Management Professional credential by approving the PMP<sup>®</sup> exam.
- Gather, or are in the process of gathering the requirements established by the Project Management Institute (PMI)<sup>®</sup> for obtaining the PMP<sup>®</sup> credential.
- Want to obtain advice and practice for the real exam.



## Prerequisites

In order to be eligible for taking the PMP<sup>®</sup> Certification exam, certain professional experience and education requirements must be met. All the experience in project management must be gathered prior to the application process.

Academic History	Project Management Experience	Project Management Education
High school diploma/ global equivalent	7,500 hours PM experience 35 hours PM education	35 hours
	or	
Bachelor's degree/ global equivalent	4,500 hours PM experience 35 hours PM education	35 hours



### Course characteristics

#### The course has the following characteristics:

- It is structured in thematic units, with a balance between theory and practice.
- Includes PMP exam-type questions throughout the whole training course.
- A certificate of course completion is delivered.
- The length is 5 days.
- 12 additional hours of personal study during the course are recommended.
- Has a minimum requirement of 6 and a maximum of 25 participants.



### Certification exam characteristics

#### The certification exam has the following characteristics:

Global Lynx does not apply the certification exam, nor carries out the participant application; we only provide guidance on the steps for a successful registration before the PMI® in order to take the exam.

The certification exam is administered directly by the PMI® and has the following characteristics:

- It includes 200 multiple choice questions (25 questions are considered pre-test questions. These do not affect the score and are used in examination as an effective and legitimate way to test the validity of further examination questions.)
- The length is 240 minutes.
- It is a closed-book exam.
- A minimum of 106 out of 175 correct answers, or 61% is required to pass.



### Topics

#### The course has the following topics:

- |  |                               |
|--|-------------------------------|
| 1. Introduction                            | 9. Human Resource Management  |
| 2. Code of Ethics and Professional Conduct | 10. Communications Management |
| 3. The Project Management Process          | 11. Risk Management           |
| 4. Integration Management                  | 12. Procurement Management    |
| 5. Scope Management                        | 13. Stakeholder Management    |
| 6. Time Management                         | 14. Review and Evaluation     |
| 7. Cost Management                         |                               |
| 8. Quality Management                      |                               |

*A Learning Style Evaluation and a Knowledge Self-Assessment are completed as part of the training*

Advantages offered by



Our instructors are certified in different ITSM, ISO/IEC, Risk Management and Project Management disciplines and have extensive experience in:

- Management of different kinds of projects in public and/or private organizations.
- The design and implementation of IT processes and services in public and/or private organizations.
- Teaching various Project Management, ITSM, Risk Management and Information Security courses in the academic and professional fields.

The participant receives a high quality student handout, a copy of the *PMBOK® Guide – 5<sup>th</sup> Edition*, an exercise book, and a 60-day online access to 4 sample exams.

PMI, the PMI logo, PMP, the PMP logo, PMBOK, PgMP, Project Management Journal, PM Network, and the PMI Today logo are registered marks of the Project Management Institute, Inc.

#### More Information

For more information about this training course (dates, schedules, locations, costs, etc.) or any of the other ITSM training courses we offer, please contact us. We will be glad to assist you.

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